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OL/FMG WEEKLY REPORT

PERIOD ENDING 2 NOVEMBER 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

Paving of the DCI garage entranceway was completed on 25 October and the garage was re-opened for traffic on 28 October.

2. Major Events that Have Occurred During the Preceding Week:

a. Status of South Side Chilled Water Lines: On 3 November, members of the Facilities Management Group (FMG) will brief the Director of Logistics on this project.

b. The Contracts Branch completed the following negotiations:

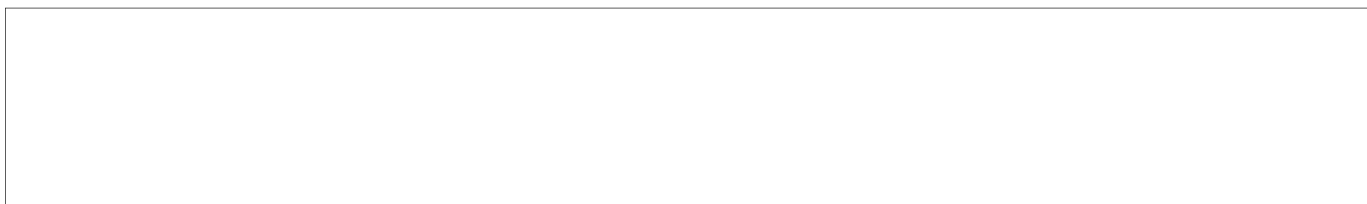
21 October - Science Applications International Corporation (SAIC) - \$249,290 - to acquire asbestos abatement design services for FY 89 in support of the Headquarters Consolidation Staff.

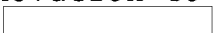
24 October - General Electric Company (GE) - \$1,627,384 - to acquire approximately 35,312 hours of effort to support the Headquarters Backfill Program.

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d. Scattergood-Thorne Property Renovation: The gutters, roof, downspout, fascia and trim have been replaced. Drawings for the replacement of exterior doors, windows and painting of the Main House are currently being finalized. The drawings will be forwarded to Facilities Operation Branch for construction the week of 31 October. A formal selection process has begun to select an architectural firm that specializes in historical renovation to design the renovation of the interior of the house. 

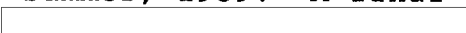
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e. Child Day Care Center (CDCC) Project: Hitt Construction completed the removal of trees and clearing of the construction area for the Child Day Care Center and its access road from inside the Headquarters Compound. 

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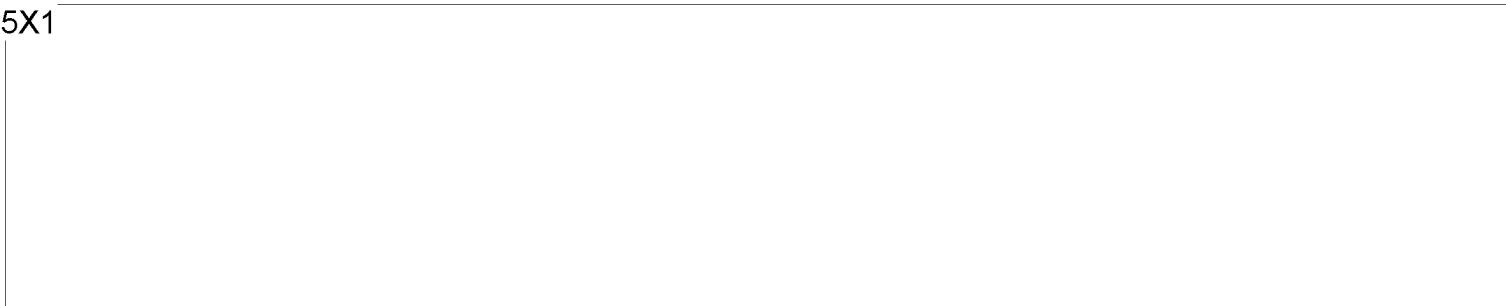
f. Significant Outages of Services/Utilities: On 26 October at 1030 hours the Emerson UPS System, located in DCI Garage, went into bypass. The contractor (Emerson) was called in and the system was returned to service at 1755 hours. The outage was caused by a bad transformer. On 27 October the system went into bypass and continues to be in bypass as of this date. A meeting will be conducted with Allied, Office of Information Technology (OIT), members of FMG to discuss repair requirements. 

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g. Central Plant Boiler Replacement: The Boiler Consultant passed a preliminary construction schedule for the boiler project, covering repairs, testing and completing conversion of all four boilers. Completion of safety test of Boiler No. 2 is being planned for the first week of November. Safety deficiencies for Boiler No. 2 will be corrected before winter and will be the back up boiler in case Boilers No. 1 and 4 are not operable. The repair of Boiler No. 3 and all boiler controls is scheduled to be completed late summer, 1989. A final schedule is expected by week ending 11/4. 

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yes sent back
i. Telephone Installation Parking Lots Hqs Compound: A request was sent to OIT/CSG/ID/A&SB to install nonsecure telephones in North, South, West and Main Entrance Parking Areas. Phones will ring directly in the Security Duty Office.

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j. Installation of New Receptionist Counter NHB Atrium: A new marble counter is being installed by Thomas Kinzey company within the reception area fourth floor NHB. Installation is scheduled to be complete 28 November.

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s. Uninterruptible Power System (UPS) Installation for

[Redacted] The original contract work was completed on 8 October. The fence and gate around the UPS will be modified to a double gate in front of the UPS for maintenance purposes. A double throw transfer switch will be installed in the computer room to switch over to utility power if needed. The original completion date will be revised from 25 October to 24 December because of the additional work. [Redacted]

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[Redacted]

3. Upcoming Events:

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[Redacted]

4. Management Activities and Concerns:

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[Redacted]

b. Snow emergency rosters are being prepared for the upcoming winter season. Employees will be assigned to teams and alternate between emergencies. [Redacted]

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[Redacted] Chief
Facilities Management Group

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